Take Our
Daughters and Sons
To Work Day

"DEPENDABILITY"

Secondary School
2017 Activity Packet

Take Our Daughters and Sons to Work Day Program Guidelines

Background and Eligibility

Take Our Daughters and Sons to Work Day is an annual event, for children between the ages of 8 and 18, sponsored by the Take Our Daughters and Sons to Work Foundation. With parental approval, students can participate by visiting a particular workplace of a parent, guardian, adult relative, or adult family friend.

Broward County Public schools will observe the National Take Our Daughters and Sons to Work Day on Thursday, February 2, 2017.

The Take Our Daughters and Sons to Work Day event is designed to assist students in formulating some ideas about future career paths. A day at work will heighten the aspirations of students and help them to make the connection between academic success and success in the world of work. In addition, this activity will provide the opportunity for parents and other adults to showcase their places of employment, explain their job responsibilities, introduce their co-workers, and present the various career choices that are available in the workplace.

Our goal is to make this day worthwhile for every participant. In an effort to ensure that students benefit from this experience, we have included recommended activities to be completed by participating students.

Broward County Public Schools' Participation

On February 2, 2017, all departments, schools, centers, and administrative offices will provide employees the opportunity to bring their child or a child who has the permission of his or her parent/guardian to work for the purpose of making the connection between school and work on Take Our Daughters and Sons to Work Day. Please note that due to the state mandated testing period, the district date does not align with the National Take your Child to Work Day.

Absences

Take Our Daughters and Sons to Work Day is a District approved field trip and will not be considered an absence. Students should follow the guidelines in the current Code of Student Conduct booklet concerning pre-approved absences for educational reasons. Students must complete the District field trip forms at least five (5) days in advance. Students going to a workplace with a parent, guardian, adult relative, or adult family friend are on a field trip and are excused as described in the Code of Student Conduct.

Each student will be granted an excused absence to participate in the Take Our Daughters and Sons to Work Day on February 2, 2017.

Make-Up Work

Students who have prearranged an excused absence for February 2, 2017, have the responsibility to turn in all assignments on the day after the missed day, unless other arrangements have been made with the child's teacher(s), as delineated in the Code of Student Conduct booklet. Following participation in the Take Our Daughters and Sons to Work Day, principals and teachers should encourage the sharing of experiences by students who participate in this activity.

Special Activities

Departments, schools, centers, and workplaces are encouraged to schedule special activities for students visiting their site. These activities could include visiting a variety of workstations, facilitating tours, hearing from special speakers, and/or having lunch as a group. By visiting a workplace, students will gain valuable information concerning the environment, work related technology, and educational requirements for various jobs.

Liability

Students are excused from school with the participating adult being responsible for transportation, safety, and student conduct. Children should not visit locations where dangerous or hazardous working conditions exist.

PLANNING TIPS FOR PARENTS OR ADULT CHAPERONES

Whether you work for a large corporation, own a small business, police the streets, or teach at a university, you can impact a child's life by exposing them to new ideas and opportunities.

The most successful days are creative and productive. Think about what makes your company unique, and, most importantly, use your resources!

- Students can learn from every employee and department. Ask various employees within the organization to share their work experiences and encourage girls and boys to ask questions.
- Keep activities short. Interactive activities that are no more than 30 minutes in length are best. Younger students may have a shorter attention span during activities.
- Introduce students to technology. Demonstrate how various forms of technology/equipment are used and explain how it plays a vital role in the business.
- Let the student's teacher know that he or she will spend the day doing educational activities at work.

- Have the student complete the Take Our Daughters and Sons to Work Day Student Log and the Take Our Daughters and Sons to Work Day Activity Form. Students should take these forms back to school to demonstrate their participation in the educational activities during the visit.

- Please be sure that students are kept safe at all times.

- **Should you have any questions, please contact:**

Christie Cerbone, Curriculum Supervisor
Career, Technical, Adult and Community Education
Christie.cerbone@browardschools.com or 754-321-8435

TAKE OUR DAUGHTERS AND SONS TO WORK DAY LOG

Student Name (Print) _____

Name of Parent/Guardian or Adult Chaperone (Print) _____

Relationship to Student _____

Signature of Parent/Guardian or Adult Chaperone _____

School _____ **Grade** _____

Workplace _____

TIME	EXPLANATION OF ACTIVITY
8:00-8:30	**EXAMPLE: Arrived at worksite and toured the company. Introduced to various employees.**

TAKE OUR DAUGHTERS AND SONS TO WORK DAY
SECONDARY SCHOOL STUDENT ACTIVITY FORM

Student Name (Print) _____ **Date:** _____

Name of Parent/Guardian or Adult Chaperone (Print) _____

Name of Company: _____

Location of Company or Site Visited: _____

Fill in the blanks. Share your answers at home with your family and turn completed form in to your teacher.

1. What are the job responsibilities and duties of your parent/guardian or adult chaperone?

_____

_____

_____

_____

_____

2. Which parts of the job were of interest to you?

_____

_____

_____

_____

_____

3. Which parts of the job would you find boring?

_____

_____

_____

_____

_____

4. Would you consider a career in this field? Why or why not?

5. What surprised you most about what you learned, heard, or observed today?

6. What knowledge and skills are you learning in school that will be used on the job?

7. What knowledge or skills do you need to strengthen, to be successful on the job?

8. Did any other ideas concerning careers come to mind today?